COBRAM
& DISTRICT SPECIALIST SCHOOL

13th December, 2022

Dear Parent/Guardian,

Cobram & District Specialist School is looking forward to another great year of teaching and learning and would like to advise you of School Council's decision to endorse the following - no charges to parents for classroom stationery items for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and additionally, 2023 only at this stage, no charge for classroom stationery items. We will place charges on your account for excursions/incursions and camps.

We would also like families to be aware that should they wish to make a donation to the school, any amount of $50 or more is fully tax deductible.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Leah Willis
Principal

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
• Classroom supplies	$0.00
• Life Education Van	$40.00
Other Contributions - for non-curriculum items and activities	**Amount**
Total Amount	$40.00

Extra-Curricular Items and Activities

Cobram & District Specialist School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by 28/02/2023.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
School magazine	$10.00	
Other optional camps and excursions to be scheduled	TBA	
Total Extra-curricular Items and Activities		$10.00

Financial Support for Families

Cobram & District Specialist School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief-school uniforms
- Welfare funds within school for camps, excursions or uniforms

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Leah Willis, Principal, Bec Einsporn, Welfare Coordinator or Denise Ross, Business Manager

Ph: 03 58721643 | Email: cobram.sds@education.vic.gov.au

Total

Category	
Curriculum Contributions	$40.00
Other Contributions	$
Extra-Curricular Items and Activities	$10.00
Donation	$
TOTAL	$

Payment methods

- cash/cheque directly to the school office or
- direct deposit into school bank account
  Banking Details:
  BSB: 063 554
  Account Number: 10185506
  Reference: ‘Child’s Surname

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.